

YACHTSCORING WAIVER TIPS FOR SKIPPERS AND CREW

Below are tips for Yachtscoring - the verbiage for the waiver information is online. The PDF version under Additional Documents is strictly for review.

Steps For Owner:

1. The Owner must enter the Crew in the system.
2. Log into the Owner's Corner, click on Crew List
3. Add Crew Name (First and Last) and email. These are required **and don't forget YOU need to be on the crew list too.**
4. Once saved, the system will automatically send the Crew an email notification that he was added and request them to login into the Crew's Corner to update their info and sign the waiver.
5. The email will contain their login information.
6. When they have added their information and click on the acceptance field for the waiver, make sure you/they click "Update" at the bottom of the page so that it saves the acceptance - **this is how you complete the process.**

Note, if the crew doesn't get their email notification:

1. Have them check span folders / filters
2. Have them check with the Owner which email was used
3. Have them check with the owner for correct spelling of the email

TO CHECK IF YOU AND YOUR CREW ARE ALL SET, YOU WILL SEE A BLUE CHECKMARK IF THE WAIVER IS SIGNED. YOU NEED TO MAKE SURE THE NUMBER OF CREW LISTED ON YOUR ENTRY REFLECTS THE SAME NUMBER OF CREW NAMES/WAIVERS TO BE COMPLIANT.

As a reminder if your entry reflects your boat partner/co-skipper in the entry name you need to make sure you are listed separately on the crew list.

Thank you for being part of the regatta - we are looking forward to a great weekend.